



UNITED STATES SENATOR • MAINE  
**SUSAN COLLINS**

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**2018 U. S. Service Academy Nomination Application Process – Quick Reference**

- Apply for a nomination online as early as **May 15th**, when we begin accepting applications from high school juniors/seniors. Once you file your application, please send in the following materials required to complete your file *as you receive them*:  
  
**Letter of Intent** – explain why you want to attend a service academy.  
**Resume/List of Extracurricular Activities** – be sure to include employment, community service, and awards.  
**Three Letters of Recommendation** – one must come from a principal, dean, teacher or guidance counselor at your school.  
**Transcript** - please send additional transcript when first quarter grades are posted in the fall.  
**SAT/ACT score report(s)** – we take the top individual scores from each test you take.
- Nomination Application Deadline: **October 30th**  
This is not a post-mark date – applications must be received in the office by that date.
- Apply to *all three* Members of Congress who represent you in the Maine Delegation. The nomination program is highly competitive - each Member can submit up to only ten nominees to fill a vacancy at each academy. The offices therefore work collaboratively to try to ensure that every qualified candidate receives a nomination, and applying to all could help your chances of being selected.
- Don't forget to apply to the academy! Your application for admission to an academy and your application for a nomination are separate, parallel processes.
- Call us to check on your application at any time and as often as you wish. Please let us know if you change your mind about applying, or your preferences if applying to more than one academy.
- Interviews are scheduled for **Saturday, November 17th**. You will be notified *in writing* of your interview time. Please confirm that you will attend your interview. Requests to reschedule interviews are considered in very limited circumstances.
- Please call us anytime you have a question – we are here to help!

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